

Chapter 20

LAW ENFORCEMENT

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ARTICLE I. IN GENERAL

Secs. 20-1—20-18. Reserved.

ARTICLE II. POLICE DEPARTMENT

Sec. 20-19. Department established.

The village has created a police department, an executive department of the village. The police department shall consist of the police chief and of such other members as may be provided from time to time by the president and board of trustees.
(Code 1981, § 6-1)

Sec. 20-20. Office of police chief established.

The village has established the office of police chief. The police chief shall be appointed by the president by and with the advice and consent of the board of trustees, and he shall be ex officio village marshal and superintendent of police.
(Code 1981, § 6-2)

Sec. 20-21. Probation period.

All full-time police officers, including the police chief, shall serve a six-month period of probation upon appointment. Employment shall be conditioned upon satisfactory completion of the probation period in the determination of the president with the advice of the board of trustees.
(Code 1981, § 6-3; Ord. No. 632, 4-20-1993)

Sec. 20-22. Residency requirement.

All full-time police officers of the village, including the police chief, shall maintain a residence within a 60-minute commute to the village during their employment. Newly appointed officers shall have one year from the date of hire to establish such residence.
(Code 1981, § 6-4; Ord. No. 632, 4-20-1993; Ord. No. 874, exh. A, 5-4-2021)

Sec. 20-23. Duties of the chief.

The police chief shall be the keeper of the village jail and shall have custody of all persons incarcerated therein. He shall keep such records and make such reports concerning the activities of his department as may be required by statute or by the president and board of trustees. The chief shall be responsible for the performance of the police department, in all of its functions, and all persons who are members of the department shall serve subject to the orders of the police chief.
(Code 1981, § 6-5)

Sec. 20-24. Duties of department members.

It shall be the duty of the members of the police department to see to the enforcement of all of this Code and all statutes applicable herein, and to preserve order and prevent infractions of the law, and to arrest violators hereof.

(Code 1981, § 6-6)

Sec. 20-25. Serving process.

No member of the police department, except the chief, shall serve any process except on command of his superior.

(Code 1981, § 6-7)

Sec. 20-26. Conduct of members.

It shall be the duty of every member of the police department to conduct himself, or herself, in a proper and law-abiding manner at all times, and to avoid the use of unnecessary force. Each member of the department shall obey the orders and directions of his superior.

(Code 1981, § 6-8)

Sec. 20-27. Witness fee.

Any member of the police department shall appear as witness when this is necessary in a prosecution for a violation of an ordinance or of any state or federal law. No such member shall retain any witness fee for service as witness in any action or suit to which the village is a party; and fees paid for such services shall be turned over to the police chief, who shall deposit the same with the village treasurer.

(Code 1981, § 6-9)

Sec. 20-28. Chief may make additional rules and regulations.

The police chief may make or prescribe such rules and regulations for the hours of duty, vacations, uniforms and conduct of the members of the police department as he shall deem advisable, and such rules, when approved by the president and board of trustees, shall be binding on such members.

(Code 1981, § 6-10)

Sec. 20-29. Auxiliary police.

The president of the board of trustees of the village, with the advice and consent of the village board, may appoint auxiliary police officers in such number as the corporate authorities shall from time to time deem necessary, subject to the following:

- (1) Auxiliary police officers shall not be members of the regular police department of the village.

- (2) No auxiliary police officer shall be entitled to any compensation from the village, nor shall an auxiliary police officer be considered as an employee of the village by reason of such appointment.
 - (3) Auxiliary police officers shall not supplant members of the regular police department of the village in the performance of their assigned and normal duties, except as otherwise provided herein.
 - (4) Auxiliary police officers shall only be assigned to aid or direct traffic within the village, to aid in control of natural or man-made disasters, and to aid in case of civil disorder as directed by the police chief; provided, however, that in cases which render it impractical for members of the regular police department to perform the normal and regular police duties, the police chief of the regular police department is authorized to assign auxiliary police officers to perform such normal and regular police duties.
 - (5) Identification symbols worn by auxiliary police officers shall be different and distinct from those used by members of the regular police department.
 - (6) Auxiliary police officers shall, at all times during the performance of their duties, be subject to the direction and control of the police chief.
 - (7) Auxiliary police officers shall not carry firearms, except with the permission of the police chief, and while in uniform and in the performance of their duties.
 - (8) Auxiliary police officers, prior to entering upon any of their duties, shall receive a course of training in the use of weapons and other police procedures as shall be appropriate in the exercise of the powers conferred upon them.
 - (9) No person shall be appointed as an auxiliary police officer if he has been convicted of a felony or other crime involving moral turpitude.
- (Code 1981, § 6-11)

Sec. 20-30. Custody of stolen property.

The police chief shall be the custodian of all lost and abandoned or stolen property in the village.

(Code 1981, § 6-12)

Sec. 20-31. Criminal history record information preparation fee.

A fee as established by the village fee schedule for the preparation and processing of an individual criminal history record shall be paid to the village at the time an individual applies for a copy of his or her criminal history record.

(Code 1981, § 6-15)

Sec. 20-32. Part-time police.

(a) *Authorized.* The village may employ part-time police officers from time to time as they deem necessary.

(b) *Duties.* A part-time police officer shall have all the responsibilities of a full-time police officer and such specific duties as delineated in the general orders of the police department, but the number of hours a part-time officer may work within a calendar year is restricted. Part-time police officers shall not be assigned to supervise or direct full-time police officers.

(c) *Training.* Part-time police officers shall be trained in accordance with the Illinois Police Training Act, 50 ILCS 705/1 et seq., and the rules and requirements of the state law enforcement training and standards board.

(d) *Qualifications.* Any person employed as a part-time police officer must meet the following standards:

- (1) Is of good moral character, of temperate habits, of sound health, and physically and mentally able to perform assigned duties.
- (2) Is at least 21 years of age.
- (3) Pass a medical examination and drug screen prior to employment.
- (4) Possess a high school diploma or graduate equivalency degree (GED) certificate.
- (5) Possess a valid state driver's license.
- (6) Have no prior felony convictions.
- (7) Pass an extensive background investigation.
- (8) Successfully complete a six-month probation period.

(e) *Supervision; discipline; removal.* Part-time officers are under the disciplinary jurisdiction of the police chief. Part-time police officers serve at the discretion of the village authorities, shall not have any property rights in the employment, and may be removed by the village authorities at any time. Part-time police officers shall comply with all applicable rules and general orders issued by the police department.

(Code 1981, § 6-16; Ord. No. 800, 6-5-2012)